

## PENSION COMMITTEE WORK PROGRAMME 2023/24

Timescale	Funding	Investment	Governance	Administration & Communication	Training Items #
Standing items		<ul style="list-style-type: none"> <li>Investment Monitoring</li> <li>LCIV/Pooling Update</li> </ul>	<ul style="list-style-type: none"> <li>Work programme</li> </ul>	<ul style="list-style-type: none"> <li>Administration Update</li> </ul>	
2023/24					
Q3 2023/24 (Nov)		<ul style="list-style-type: none"> <li>LCIV Fund Options</li> </ul>	<ul style="list-style-type: none"> <li>CF and PF Statement of Accounts Update</li> </ul>	<ul style="list-style-type: none"> <li>Updates to member communication letters (if required)</li> </ul>	
Q4 2023/24 (March)	<ul style="list-style-type: none"> <li>Cashflow forecast</li> </ul>	<ul style="list-style-type: none"> <li>Responsible Investment Policy Review*</li> <li>Responsible Investment Update – CAS</li> </ul>	<ul style="list-style-type: none"> <li>Investment Consultant Strategic Objectives</li> <li>Actuarial Tender Review</li> <li>Risk Register</li> </ul>		<ul style="list-style-type: none"> <li>Responsible investment/climate action (in house)</li> </ul>
Future years					
2024/25	<ul style="list-style-type: none"> <li>Cashflow forecast</li> </ul>	<ul style="list-style-type: none"> <li>Responsible Investment Update – CAS</li> </ul>	<ul style="list-style-type: none"> <li>Risk Register</li> </ul>	<ul style="list-style-type: none"> <li>Updates to member communication letters (if required)</li> </ul>	<ul style="list-style-type: none"> <li>Pooling (LCIV)</li> </ul>

# In addition to training provided either in house or by third party organisations, all Members will be expected to register for tPR online training and complete the modules in respect of **public sector pension schemes** within 12 months of joining the Committee

\*Responsible investment activities are undertaken in conjunction with Investment Committee.

### Notes

Pensions Administration Strategy to be reviewed every 2 years. Next review: February 2025.

Future Triennial Review to be taken at same time as Investment Strategy review (2025)

Cashflow forecast, Responsible Investment Update – CAS and Risk Register are reviewed every 6 months.